



**Who we are! What we do!**

*Oxfam is a global movement of people who won't live with the injustice of poverty. Together we save lives and rebuild communities when disaster strikes. We help people build better lives for themselves. We speak out on the big issues that keep people poor, like inequality and discrimination against women.*

<b>Role Title</b>	<b>Stockroom Team Member</b>
<b>Overview of Role</b>	Roles behind the scenes are just as important as front of house to ensure our shops run seamlessly. The role of Stockroom volunteer is responsible for preparing quality stock for sale.
<b>Key Tasks</b>	<ul style="list-style-type: none"> <li>• Maintaining shop standards</li> <li>• Replenishment and rotation of stock</li> <li>• Pricing, labelling and processing of stock</li> <li>• Maintaining and organising the stockroom</li> <li>• Maintaining a safe working environment</li> <li>• General housekeeping</li> </ul>
<b>Location</b>	
<b>Commitment</b>	4 hours per week
<b>Managed by</b>	Shop Manager and/or Deputy Shop Manager
<b>Skills and experience required</b>	<ul style="list-style-type: none"> <li>• Polite and positive manner</li> <li>• Open and approachable</li> <li>• Willing to get involved</li> <li>• Team Player</li> </ul>
<b>Desirable</b>	<ul style="list-style-type: none"> <li>• Ability to work on own initiative</li> <li>• Retail experience</li> </ul>

<b><i>Training &amp; Induction</i></b>	<ul style="list-style-type: none"> <li>• Overview of Oxfam</li> <li>• Volunteer team meet and greet</li> <li>• Induction provided on volunteer role commencement will include: Health and safety, manual handling, basic shop operating standards, Oxfam policies and procedures</li> </ul>
<b><i>Personal Development Opportunities</i></b>	<ul style="list-style-type: none"> <li>• Meet new people</li> <li>• Join a fun and welcoming team</li> <li>• Develop organisational skills</li> <li>• Build confidence</li> <li>• Develop communication skills</li> <li>• Add valuable experience to your CV</li> </ul>
<b><i>Expenses</i></b>	<ul style="list-style-type: none"> <li>• Local travel costs from your home to and from your shop will be fully reimbursed</li> <li>• Lunch expenses can be claimed when you volunteer more than five hours in a day</li> </ul>
<b><i>Apply</i></b>	<ul style="list-style-type: none"> <li>• To apply for this role please <a href="#">CLICK HERE</a></li> </ul>